



Annual Report



GUIDES
AUSTRALIA

Mission Statement Guides

Australia



helping
girls and
young
women

grow
into
confident,
self-
respecting,



responsible
community
members.

*Pictured anticlockwise from
top: Trinity Lone Ranger Guide
Yvonne Dann gets in the swim;
Cumbooquepa Guides at
Stradbroke Island; and two
members of the Kalumbru Guide
Unit in West Australia.*

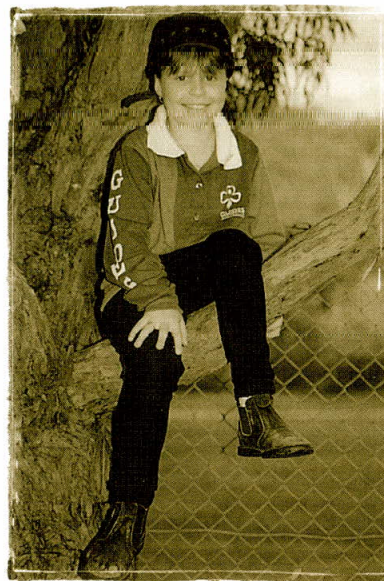
Guides Victoria

72nd Annual Report

1997/1998

Achievements

- Introduction of new awards - Baden Powell Award and Junior BP Award.
- 75th anniversary of Lone Guiding.
- Melissa Hays visit.
- 60th Birthday celebration at Britannia Park.
- Britannia Park gains Campsite Accreditation.
- Future Directions survey of members.
- World Record Attempt - the longest damper.
- Increase in positive media coverage.
- Purchase of new Sprottmobile minibus.
- Establishment of the new Social Resource Committee.



Contents

State Commissioner's Tribute	2
Guides Victoria - Our Vision for the Future	3
Congratulations	3
Guides Victoria - Who Are We ?	6
Guides Victoria - How We Performed	7
Appreciation	12
Donations & Sponsorships	12
Appointments	13
Honorary Treasurer's Report	14
Auditor's Report	15
Financial Report	15



State Commissioner's Tribute

This report is a tribute to the thousands of Leaders and supporters who make Guiding come alive week by week. My warm and sincere thanks are extended to these people who give their time and expertise to help girls and young women reach for new goals and discover extraordinary achievements.

I also wish to express my appreciation to the wider State Team - the Region Leaders, Advisers and State Appointees - for their valuable contribution to the work of Guides Victoria. To the members of the state administrative committees, particularly the State Executive Committee, State Council and Finance Committee, I thank you also for your substantial assistance.

For their interest, support and guidance, I acknowledge our State President, Lady Gobbo, the Chief Commissioner for Australia, Mrs Mandy Macky and Australian office bearers. I also acknowledge the work of the members of the State Guide/Scout Consultative Committee who have continued to build stronger relationships between both Guides Victoria and the Scout Association of Australia, Victorian Branch.

Finally, my gratitude is extended to the team at Guide Centre Victoria - the staff in the office, Guide Shop and Mobile Shop team and particularly to Merial Clark, our State Executive Officer. To Assistant State Commissioners Kathie Hutchens and Susan Campbell, I publicly thank them for their tireless dedication, continuing loyalty, support and encouragement.

As we come to the end of our term, we look back with gratitude for the wonderful experiences, challenges and friendships and the joys of our respective roles; it has truly been a privilege. We want to thank you for the strength of your support and the warmth of your friendship. We hope that in turn you have sensed our strong commitment and dedication to the task.

I take this opportunity to wish incoming State Commissioner Jane Scarlett and her team every success during their term of office as they lead our Association into the next millennium.

May I share with you, the thoughts expressed during a moving Promise ceremony at the Hindu Temple:

I offer you peace
I offer you friendship
I offer you love
I hear your needs
I see your beauty
I feel your feelings
My wisdom comes from a higher source
I salute that source in you
Let us work together

Our Guiding community is being continually renewed, refreshed and enriched by new members such as these - let us all move forward together.

Heather Barton

Heather Barton
State Commissioner



The State Team

L-R: Kathie Hutchens, Assistant State Commissioner
Heather Barton, State Commissioner
Sue Campbell, Assistant State Commissioner



Guides Victoria - Our Vision for the Future

The vision for Guides Victoria is that of a financially secure, efficiently managed organisation. The decision making structures and processes are transparent, informed and effective so that decisions are made in a timely fashion.

Leadership of the organisation is in the hands of skilled, open minded, dynamic, visionary women who are able to make astute quality and tough decisions when required.

The Leaders who work with the young women and girls are vibrant, skilled and multi-talented and represent a wide range of ages and backgrounds.

The image of Guides Victoria is of it providing a safe and supportive environment for young women to attempt new challenges and 'dare' new things. Parents know that the standards of quality in all aspects of programs are consistent and always high.

The young women and girls who are involved with Guides Victoria come from a diverse range of backgrounds, cultures, socio-economic groups and geographical areas. Each girl is encouraged and supported to take responsibility, to develop confidence and competence in a variety of skills which will equip her for the future.

Congratulations

Guide Awards

Heather Barton	<i>The Red Kangaroo</i>
Marion Smith	<i>The Emu</i>
Barbara Grove	<i>The Emu</i>
Anne McLean	<i>The Emu</i>
Elizabeth Cook	<i>The Emu</i>
Sue Wilson	<i>The Emu</i>
Beth McDonald	<i>The Wattle</i>
Nancye Cooper	<i>The Wattle</i>
Dawn Richards	<i>The Wattle</i>
Janet Brown	<i>The Wattle</i>
Margaret Moreton	<i>The Wattle</i>
Marjorie Warton	<i>The Wattle</i>
Sandra Bradshaw	<i>The Wattle</i>
Kath Tanian	<i>The Banksia</i>
Pamela Evans	<i>The Banksia</i>
Berenice Robertson	<i>The Banksia</i>
Margaret Brown	<i>The Banksia</i>
Dorothy Barwood	<i>The Boronia</i>

Long Service Awards

Uniformed	Combined
5 years - 31	5 years - 7
10 years - 51	10 years - 7
15 years - 28	15 years - 9
20 years - 20	20 years - 25
25 years - 19	25 years - 10
30 years - 3	30 years - 15
35 years - 3	35 years - 3
40 years - 1	40 years - 2
45 years - 1	50 years - 1
Support Group	Trefoil
5 years - 5	10 years - 1
10 years - 3	20 years - 7
15 years - 1	25 years - 1
25 years - 1	30 years - 3
	35 years - 2
	55 years - 1

Warmest congratulations are extended to the recipients of Guide Awards and those who have gained Long Service Awards.



Guiding's World Wide Network



Guides Australia is a member of the World Association of Girl Guides and Girl Scouts (WAGGGS).
A world wide organisation of ten million members in
136 countries with Consultative Status at the United Nations.



United States of America

Canada

Mexico

Guatemala

El Salvador

Costa Rica

Nicaragua

Honduras

Belize

Jamaica

Haiti

Dominican Republic

Antigua & Barbuda

Saint Lucia

Barbados

Grenada

Guyana

Surinam

Colombia

Venezuela

Ecuador

Peru

Bolivia

Paraguay

Uruguay

Argentina

Chile

New Zealand

Fiji

Tonga

Cook Islands

Western Samoa

Tuvalu

Kiribati

Solomon Islands

Vanuatu

Guides Victoria - Who are We?

Guiding is a strong and vibrant organisation made up of special people achieving extraordinary things. We are:

- people who believe in today's girls and young women and what they can achieve,
- people who care enough to give up their time and energy to share their skills with others,
- people who are focussed on making a difference in the lives of girls and young women and believe that these young women will become the 'backbone' of tomorrow's community.

Guiding is a vital and integral part of the Victorian community - part of the glue that holds the community together. For more than 85 years, Guiding has stood the test of time. It continues to help girls develop the resilience they need to withstand the increasing pressures of the world of today and tomorrow.

Guiding provides girls with enriching and valuable non-formal learning experiences. Within Guides, girls discover:

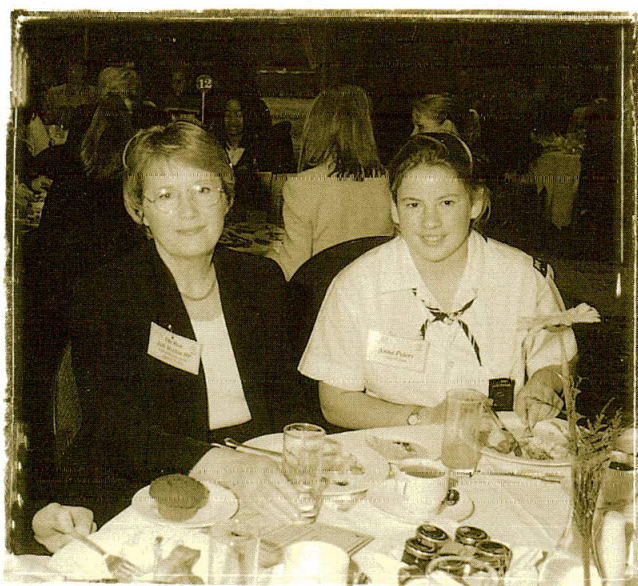
- a sense of belonging,
- opportunities to learn new skills and build self-esteem,
- a set of values that have stood the test of time,
- citizenship,
- self-confidence and
- people who care.

Guiding focuses on ensuring every girl and young woman is prepared for life. Guides Victoria depends on:

- our energy which comes from the synergy of purpose,
- our resources,
- our abundant relationship with one another,
- our extraordinary range of information and skills,
- our distributed power and
- our shared vision.

Our loyalty to the organisation - and moreover, to the girls and young women we serve - has helped us in our journey towards our preferred future.

Guiding can be described as a journey of adventure, learning, discovery and a source of new and lifelong friends. It is a journey that lasts a lifetime.



The Hon Judi Moylan, MP Minister for the Status of Women and guest at the Mentor Breakfast



Guides Victoria - How We Performed

Program

Guides 5-8 have had an exciting year, with an increase in the number and variety of events being offered. Popular activities included 'Bush Buddies' and one-day events such as 'Games in the Gardens'.



*Governor of Victoria, Sir James Goffo AC
presenting the Queen's Guide Awards at
Government House.*

GLEE, a leadership weekend for 7-11 year olds was successful again this year. A new initiative in Regions was the introduction of single leadership activity days where girls worked together to plan exciting activities. Perhaps the highlight for the younger Guides this year has been the first State Camp for 7-11 year olds - Camp Kalparrin. Activities were centred around the abseiling tree, flying fox, orienteering course, Challenge Valley, the Heritage Centre, ropes course and a wide game.

The 11-15 year olds have also had a busy year, with several highlights including a State Camp named 'COW' - Camp Our Way. This event was the catalyst for the erection of the new sleeping platforms at Britannia Park.

With the phase-out of the original BP Emblem Award, 153 girls from around the state worked to achieve this prestigious award and 9 Guides also achieved the BP Emblem Award with the new syllabus.

Guides 14-18 have enjoyed a busy and productive year. One highlight was the annual water activities event 'Shindig' where activities included surfing, kayaking, sailboarding, sailing, fishing, kite making, beach walking, snorkelling and rockpooling. The inaugural Victorian Executive's Gathering, called 'VEGFest '98' was a four day event full of fun, activities and deliberations in conference style. Due to the sheer hard work and perseverance of Guides and their Leaders in the 14-18 age group, a new mini bus was purchased during the year. This mini bus replaces the original 'Sprottmobile' purchased in 1986.

The Queen's Guide Award has, again, attracted high achieving young women and during the year, 13 girls achieved this prestigious award.

The Junior Leader Award, has been replaced by a new syllabus focussing on leadership. 46 Guides achieved the award this year.

Outdoor Activities have played a major part in providing Guides with adventure and challenge. The new abseiling tree and sleeping platforms at Britannia Park, have added a new dimension to existing activities and the lake at 'Iluka', Shoreham, continues to provide a range of water activities.





Lones

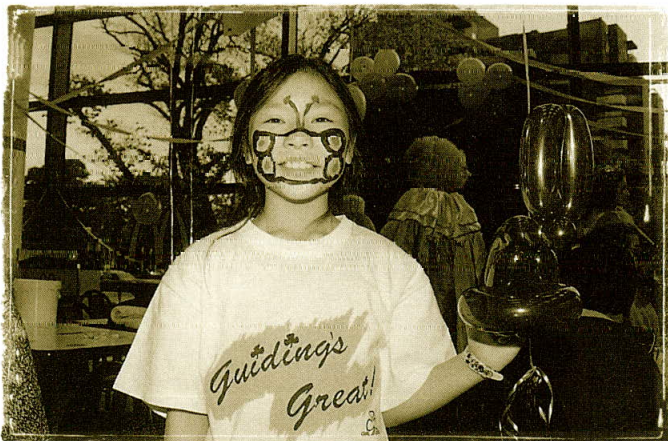
1997 marked the 75th Anniversary of Lone Guiding in Victoria and this milestone was suitably celebrated at a number of functions. Jessie Addinsall, a member of the 1st Victorian Lone Guide Unit was the worthy winner of the Alice Perry Roper Memorial Award for Kindness. This was presented at the Lone Christmas Luncheon by Mrs Glenda Banks, a member of Women of Note. Two new Units have opened during the year, making a total of 10 Lone Units, covering all age areas from 5-30 years. During the year under review, a large increase in membership has been achieved and 14 Lone Guides have transferred to active Units.

Olave Program for 18-30s

In 1997 a committee of members aged 18-30 was formed to develop the Olave Program. A popular fixture of events has included a Couch Rally - a day of hilarity with couches travelling all over Melbourne - a 'Summer Fling', white water rafting weekend and participating in the Red Cross Murray River Marathon. All members of Guides Victoria in the age group are encouraged to participate in this peer support group.

Adult Training

In all, 855 Leaders have attended training at venues across the state. An increasing range of Adult Training Courses has been offered to Leaders, the most popular being 'Recipe for Success', Leadership in Core Modules and Awards Pack trainings. Leaders have increased their skills through further development training courses such as 'Solar Box Cooking', 'Fun with Science' and '1001 Programming Ideas'.



Membership

Building membership has continued to be a major focus for the year and strategies have included:

'Target 2000', launched in May 1997 which has been enhanced by the Target 2000 Challenge, continues to focus attention on membership growth. The Friendmaker scheme has been introduced and is proving to be very popular. The After School Care program continues to gain strength. Another initiative for the year has been the addition of two new Units - the Hallam Egyptian Coptic Orthodox Guides and a Unit started within the Baha'i faith.



Preparing for the Melbourne City Mission Winter Sleepout

International

During the year, we were privileged to host Melissa Hays, President of the Sooner Girl Scouts Council from Oklahoma, USA for a month. This vibrant, witty and dedicated young woman shared her considerable knowledge and experience with members of all ages. The youth members delighted in Native American cultural activities, while adults learnt about future directions in the areas of camp accreditation, programming and safety and risk management. This visit was made possible through an Australian American Community Education Grant.

Public Relations - URPR

The PR team has been kept busy and constantly drawing on their creative energies with involvement in festivals and events, the New Leader Campaign, media opportunities, skilling of Region PR Coordinators, and production of 60 bright, colourful banners. In May, the 'Totally Wild' team, a Channel 10 children's show, featured a story about the Berwick Equestrian Guides. This marked the beginning of a most successful succession of media stories being put to air on national television news and radio broadcasts.

Service in the Community

Members of Guides Victoria continued to support a number of community organisations. These included the Royal Women's Hospital Forget-Me-Not Appeal, the Melbourne City Mission Winter Sleepout, sponsoring Wattle Wombat at the Zoo, and participating in Clean-up-Australia Day and tree planting activities. In addition to this Units donated funds to such causes as the Papua New Guinea Relief Fund and to Guiding in Katherine after the floods.



'Splashing Around with St Kilda Football Club Members'

This image is the property of the Herald & Weekly Times Ltd and is subject of copyright laws.

Highlights from the State Guide

Camping Properties

A new initiative of the Chair of the State Properties Committee, was the organising of a most successful Property Forum. Over 40 people attended, representing many of the campsites managed by Region personnel. Topics covered included 'Marketing Your Campsite', insurance and risk management and camping trends. A second workshop, led by visiting American Girl Scout Leader Melissa Hays, also proved to be thought-provoking and worthwhile.

Britannia Park, Yarra Junction

60th Birthday party celebrations at Britannia Park were attended by many guests including Mrs E Moran, who was a member of the Property Committee which recommended the purchase of the property and women who, as Guides, attended the first camp held there in 1938. The Britannia Park Committee are to be congratulated on gaining Campsite Accreditation, a vital element in ensuring continued bookings from schools and other community groups.



Camp Carnegie, Donvale

Historic Carnegie Cottage was officially opened in March. Guests included Sue Smith who represented her great aunt and donor of the property, Miss Helen Carnegie. Events held during the year have included a 'Butterfly Dreaming' day, 'Just Plain Camp', 'Bush Buddies' Gummie for 5-8 year olds. This property continued to be home for 'Earthkeepers' and other environmental educational programs.

'Tapestry', Strathewen

Aptly known as the 'Guides Victoria's Bush Retreat', 'Tapestry' has been used for Region camps and lightweight campcraft training during the year. The indoor accommodation has proved popular for people seeking a quiet, relaxed atmosphere for study and trainings. The high and the low ropes courses were used extensively during the year.



'Iluka', Shoreham

The Committee has made improvements which include the completion of the bird hide, tree planting and a refurbishing of the Chapel. A turning circle for vehicles accessing the wetlands and the canoe shed has been completed, a launching ramp constructed for canoes and a mud pool built for Challenge Valley. Amidst this activity, the Committee has also commenced the considerable workload associated with gaining Campsite Accreditation.



Support Group

Local Support Groups continue to work within each District, supporting the District Leader and Leaders. Successful 'Fact & Fun' information training for Support Group members have been held in many Regions. We are grateful to members of Support Groups which often include fathers, brothers and uncles, for their practical help in maintaining halls, fundraising for Leader training and uniforms.

Trefoil Guild

Around Victoria, 9/ Trefoil Guilds contribute enormously to the work of Guides Victoria, as well as supporting other community organisations. Boasting a membership of 1255 full members and 92 associate members, these active groups have collected corks, volunteered at Opportunity Shops, donated funds to a range of charities, visited Region and Unit activities and continued to support the Olave and Robert Baden Powell Lodge at Creswick. The Lodge is a joint venture of the Victorian Trefoil Guild and the Baden Powell Scout Guild and was officially opened on 25 October 1997.

Women of Note

Women of Note is a group of high achieving professional women who aim to:

- raise community awareness of the importance of Guiding
- provide an extensive and varied source of independent professional advice, skills and support for Guides Victoria
- participate in stimulating events in the company of prominent women from a diverse range of backgrounds, who have a commitment to support and promote the aims of Guides Victoria.

The Mentor Programs initiated by the Women of Note group have proved to be a major success with Year 11 students and their Mentors alike. The 3rd Annual Mentor Breakfast, held at the Hilton on the Park, was attended by 130 students and a similar number of Mentors. The Hon. Judi Moylan MP, Minister for the Status of Women, flew from Canberra to open the Breakfast. A 'Career and Skills Workshop', conducted by Women of Note members, followed three months later. Another Mentor Breakfast, held at the City of Casey, was most successful and attracted 75 students.



*Guides Victoria Mentor Breakfast - presentation of major prize draw
L-R: Heather Barton, Sate Commissioner, Guides Victoria; Carley Medley and Anna-Maria Seaward, representing the winning school, Brighton Secondary College; Robynne Wilson, Director, Universal Care Management, who donated the Pentium 200 MMX Workstation PC at the third annual Guides Victoria Mentor Breakfast, held at the Melbourne Hilton.*

The calendar of State, Region and District events was busy and exciting. To list but a few:

- Inaugural State Recognition Day.
- 'Reach Out and Make Friends' Multicultural event held in Brunswick.
- Super Summer Slumber Sleepout at Scienceworks.
- Region Lady Stradbroke Challenges.
- Opening of halls in Bacchus Marsh and Clayton.
- Carols and Camp Fires at Donvale.



Guides Australia Management Event

Victoria was proud to host the first national event of its kind - GAME - the Guides Australia Management Event. Leaders from across Australia, New Zealand and Hong Kong came together for a special international gathering at Melbourne University. Over the week one hundred Leaders explored topics and issues including Empowering Women, Social Issues, Team Building, Managing, Motivating and Marketing Yourself and a session on 'Focussing on the Future'.

Appreciation

Each year Guides Victoria receives assistance from many individuals and institutions who contribute enormously to the running of the organisation. Many hundreds of hours of volunteer work are given and numerous in-kind donations are received and accepted with gratitude. Volunteers are our strength and we are proud and pleased to be able to acknowledge the many people actively supporting Guides Victoria.

Donations and Sponsorships

Guides Victoria appreciates the support it receives from all sources. We thank all those individuals and groups for their assistance. Special thanks is offered to:

The Estate of Philipa Mary Russell
The Estate of Olive May Ireland
The Estate of Margaret Eleanor Shaw
William Charles Angliss Estate
Lend Lease Foundation
Annual Gift Program donors
All Cork Collectors for the Cork Recycling Program
Lady Delacombe Cup Committee
Lady Murray Bowls Day Committee
Trefoil Guilds
Mrs J. Day
Mrs Y. Sargood
Mrs F. Ludbrook
Mrs G. Mann
Mrs M. Rookes
Ms Y. Bakewell
Women of Note
World Day of Prayer Committee
ACL Comcork
AMF Bowling Centres
Arnott's Biscuits Limited
Australian Char Polycy Candle Co Pty Ltd
The Body Shop

Are You GAME ?

RUG - Are You Game - held the day prior to GAME, attracted 1500 Guides from across Victoria and offered a wide range of activities, many of them non-traditional. The highlight of the day was making - and eating - the world's longest damper - one hundred metres in length. This was a world record attempt for the Guinness Book of Records. The event featured on three national television news programs and the crew from the national television show 'Totally Wild' filmed a segment for this popular children's program.



These Guides were game at RUG

Craftsman Press Pty Ltd
Department of Education (Victoria)
Ernst and Young
Fenton Communications
Goodman Fielder Mills Ltd
Greater Union Cinemas
Hewlett Packard
Information Victoria
Mallesons Stephen Jaques
Namkil Engineering (Wire Works)
Mattel Pty Limited
Melbourne Hilton on the Park
Mercury Marine
Merrill Lynch Private (Aust) Ltd
Methodist Ladies' College
The Pancake Parlour
Queen Victoria Women's Centre
Safeway Supermarkets
Sandown Race Course
Scienceworks Museum of Victoria
Snowgum
SUS Stationers
Universal Care Management
Helen Ward & Associates
Westons Biscuits
Women's Financial Network
Women's Golf Australia



State Council

Chief Commissioner of Australia

Mandy Macky

State President

Lady Gobbo

State Commissioner

Heather Barton

Assistant State Commissioners

Susan Campbell

Kathie Hutchens

State Executive Officer

Merial Clark

Honorary Treasurer

Kerith Laurie-Rhodes

Honorary Solicitor

Gary Rothville

Auditors

Deloitte Touche Tohmatsu

Life Member

Lady Price CMG OBE

Executive Committee

Elected Members

Elizabeth Adnams

Glenda Culley

Margaret Devlin

Barbara Grove

Corinne Ong

Helen Reid

Jane Scarlett

Margaret Taylor

Judi Tuppen

Elected Members

* Elizabeth Adnams
Sally Alston
Jill Anjou
Joan Baden-Powell
Jenny Beales
Fiona Bennett
Kris Bernard-Urrutia
Cath Birkett
Jennie Bowles
Beth Brisbane
Kim Bristow
Wendy Cameron
Maren Chandler AM
Karen Chatto
Rhonda Cooper
Fleur Cousins
* Glenda Culley
Sharen D'Atri
* Margaret Devlin

Glen Dixon
Shirley Farrow
Susie Finkelstein
Mandy Fitzgerald
* Barbara Grove
Eileen Gunther
Kym Harris
Helen Heath
Bev Hill
**Kathie Hutchens
Marilla James
Joanne Jephcott
Fiona Johns
Elspeth Killip
Joan King
Pauline Kruger
Robyn Lang
**Janeanne Lee
Leanne Leonard

June Lyon
Dr Sylvia Mainwaring
Jonnie Mander
Beryl Marr
Debbie McLaren
Anne McLean
Carolyn Moore
Dawn Nadarajah
* Corinne Ong
Kathleen Ozog
Janine Passlow
Sen Kay Patterson
Kay Rankin
Alan Rawady
Fay Reid
* Helen Reid
Charlotte Renshaw-Jones
OBE
Eleanor Richards

* Jane Scarlett
Anne Scott OAM
Annette Swaffield
Dr Huey Miin Tan
* Margaret Taylor
Anne Templar
Heather Thewlis
Lena Topp
Vicki Trembath-Callaway
* Judi Tuppen
Shelley Vanderwerff
**Glenda Vuillermin
Dianne Walker
Marjorie West AM
Rev Sylvia Widdicombe
Nicole Wilson
Jane Withers
Dorothy Woolley AM

* Elected member of Executive Committee ** Ex-officio member Executive Committee

Guide Centre Appointments

Age Section 6-8 Adviser
Margaret Callister

Age Section 7-11 Adviser
Janeanne Lee

Age Section 10-15 Adviser
Liz Richardson

Age Section 14-18 Adviser
Toni Peters

Age Section 18-30 Adviser
Mandy Fitzgerald

Age Section 18-30 Chairman
Claire Baker

Archivist
Jenny Mills

Arts Adviser
Suzie Hill

Awards Chairman
Dot Woolley AM

Biscuit Co-ordinator
Sheila Stancombe

Contributing Editor GiA
Jean Cole

Duke of Edinburgh
Award Liaison
Anne Shields

World Centres
State Representative
Maureen Steel

Gang Show Liaison
Alex Boemo

Guide Centre Tours Organizer
Norma Marsh

Historical Uniforms
Booking Secretary

Betty De Marchi

Hospitality Convenor
Loris McDonald

International Uniforms
Booking Secretary
Ros Waterman

International Adviser
Glenda Vuillermin

Irene Fairbairn & TC Lothian Trust
Funds

Norma Burkitt

Junior Leader Consultant
Annette Swaffield

Lones Adviser
Helen Heath

Membership Adviser
Margaret Taylor

Mobile Shop Representative
Bernice Gilbert

Multicultural Adviser
Kris Bernard-Urrutia

Outdoor Activities Adviser
Julie Armstrong

Post Box Secretary
Margaret McNeill

Program Adviser
Janeanne Lee

Properties Committee Chairman
Susan Campbell

Britannia Park Chair
Gail Simpson

Donvale Chair
Pat Meertens

Shoreham Chair
Anne Watt

Tapestry Chair
Fay Reid

Public Relations Adviser
Libby Howlett

Assistant Public Relations
Anne McLennan

Radio Activities Consultant
Joy Savill

Resource Development Chairman
Jenny Mitchell

Retail Committee Chair
Annette Davis

Social Issues Chairman
Anne McLean

Support Group Adviser
Margaret Fitzgerald

Training Adviser
Felicity Wightwick

Assistant Training Adviser
Lena Topp

Trefoil Guild Adviser
Lola Johnston



Honorary Treasurer's Report

I herewith present the accounts of Guides Victoria for the year ended 30 June 1998, as approved by the State Executive Committee on 24 September 1998.

It is very disappointing to report that for the fifth year Guides Victoria has recorded a loss. This year's operating loss of \$177, 208 was partially offset by abnormal income, resulting in a recorded loss of \$68,214. As the abnormal income was not part of Guides Victoria's normal operating activities the focus of attention should be on the operating loss of \$177, 208. Guides Victoria had budgeted for a loss of \$95,490, however the income was considerably lower than expected for the year.

The main income item that was well below budget was the Membership Subscriptions. A budget of \$445,000 was set for the year, however only \$348, 764 was achieved. One of the main reasons for this was the change in accounting policy brought about by the change in the collection (invoicing) of membership subscriptions. This is explained further in Note 1 to the accounts. Needless to say this disappointing result should not be carried forward into the next year.

Donations were also considerably lower this year (\$45,028) as compared to last year (\$105,366). This also contributed significantly to this year's loss. Property fees recorded this year of \$172, 272 were slightly under budget but an improvement of \$13,000 over last year's result.

It is pleasing however to see that the Shop has continued to record a healthy profit. The Shop profit for the year was \$84,174. Thanks must be given to the Shop Committee for their continued commitment and dedication.

Expenditure for the year was kept within the budget. Thanks should be given to all those in the Guide Centre for their continued diligence with regard to the costs of the association.

In 1997 the four campsites operated by the Guide Centre had independent market valuations undertaken. This year the Guide Centre itself was valued. The results of these valuations are recorded in Note 10 to the accounts. The values recorded in the Balance Sheet of Guides Victoria are historic. The performance of the camps and Guides Victoria as a whole, must not only be judged against the historic values but the more current values.

Finally I would like to take this opportunity to thank the Accounts Department and the Finance Committee for their tireless efforts this year. I would also like to thank John Adnams for taking on the responsibility of Acting Honorary Treasurer whilst I was absent for several months.

Kerith Laurie-Rhodes
Honorary Treasurer



The Finance Committee



Auditor's Report

*Independent Audit Report to Girl Guides
Association of Victoria trading as Guides Victoria*

Scope

We have audited the financial report of Girl Guides Association of Victoria for the year ended 30 June 1998 as set out on pages 15 to 20. The Executive Committee are responsible for the financial report. We have conducted an independent audit of the financial report in order to express an opinion on it to the members of the Girl Guides Association of Victoria.

Our audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance whether the financial report is free of material misstatement. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion whether, in all material respects, the financial report is presented fairly in accordance with Accounting Standards and other mandatory professional reporting requirements so as to present a view which is consistent with our understanding of the association's financial position, the results of its operations and its cash flows.

The audit opinion expressed in this report has been formed on the above basis.

Qualification

As is common for associations of this type, it is not practicable for Girls Guides Association of Victoria to maintain an effective system of internal control over donations and bequests until their initial entry in the accounting records. Accordingly, our audit in relation to such items was limited to amounts recorded.

Qualified Audit Opinion

In our opinion, except for the effects on the financial report of the matter referred to in the qualification paragraph, the financial report presents fairly in accordance with applicable Accounting Standards and other mandatory professional reporting requirements and statutory and other requirements the financial position of Girl Guides Association of Victoria as at 30 June 1998 and the results of its operations and its cash flows for the year then ended.

Deloitte Touche Tohmatsu
JB West
Partner / Chartered Accountants

Guide Shop Trading Account

FOR THE YEAR ENDED 30 JUNE

	1998 \$	1997 \$
SALES	449,531	455,433
COST OF SALES		
Opening Stock	191,513	160,232
Purchases	279,965	268,817
	471,478	429,049
Less Closing Stock	209,262	191,513
TOTAL COST OF SALES	262,216	237,536
Add Stock Write Off	-	2,400
	262,216	239,936
TRADING PROFIT	187,315	215,497
LESS EXPENDITURE		
Audit Fees	2,400	2,400
Bad Debts	244	-
Bank Charges	9	-
Catering	75	254
Cleaning	2,596	2,596
Commission	3,093	5,230
Depreciation	1,397	1,501
Insurance	1,200	1,200
Materials & Resources	2,269	1,506
Postage	9,111	9,509
Printing	1,135	3,459
Promotion / Advertising	-	3,868
Purchases - Equipment	365	-
Repairs & Maintenance	220	358
Salaries	62,671	60,583
Stationery	405	4,860
Sundry	928	1,878
Superannuation	2,571	3,173
Telephone	2,517	3,358
Travelling	4,187	2,325
Utilities	4,318	3,319
Venue Hire	470	400
Workcover	960	1,305
TOTAL EXPENDITURE FOR THE YEAR	103,141	113,082
GUIDE SHOP NET SURPLUS	84,174	102,415



Statement of Income & Expenditure for the Year Ended 30 June

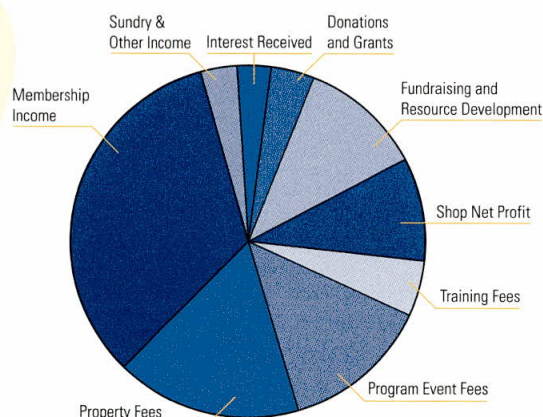
	1998 \$	1997 \$
INCOME		
Surplus transferred from Guide Shop Trading Account	84,174	102,415
August Action	7,876	11,920
Biscuits	89,861	10,134
Corks Recycling	16,279	22,540
Donations	45,028	105,366
Interest Received	31,143	33,621
Membership Subscriptions	348,764	460,920
Program Fees	190,301	119,971
Property Fees	172,272	159,213
Sundry Income	50,730	38,358
Training Fees	49,007	46,497
TOTAL INCOME FOR YEAR	1,085,435	1,110,955

	1998 \$	1997 \$
LESS EXPENDITURE		
Administration Fees	8,426	11,246
Audit Fees	9,600	5,600
Australian Association Membership Levy	73,685	97,704
Bad Debts	40	-
Bank Charges	5,231	3,650
Biscuit Purchases	60,015	-
Catering	44,967	52,924
Cleaning	7,116	10,848
Depreciation	93,920	100,144
Equipment Hire	9,371	7,393
Fringe Benefits Tax	1,910	1,910
Insurance	45,087	45,046
Interest Payable	3,295	4,432
Materials & Resources	31,058	30,258
Meetings & Conferences	5,824	3,469
Motor Vehicles	14,891	7,195
Postage	43,363	38,385
Printing	55,993	40,888
Promotion / Advertising	14,888	11,359
Purchases	16,900	14,192
Rates & Taxes	389	453
Rent	-	4,486
Repairs & Maintenance	33,694	68,217
Salaries	441,152	435,366
Salaries - Long Service Leave	- 6,291	2,734
Skill Development / Volunteer	14,755	13,207
Stationery	20,124	21,394
Sundry	19,315	17,608
Superannuation	29,294	27,689
Telephone	14,161	15,339
Travelling	40,227	36,860
Utilities	40,480	29,866
Venue Hire	61,610	8,254
Workcover	8,153	11,974
TOTAL EXPENDITURE FOR THE YEAR	1,262,643	1,180,090

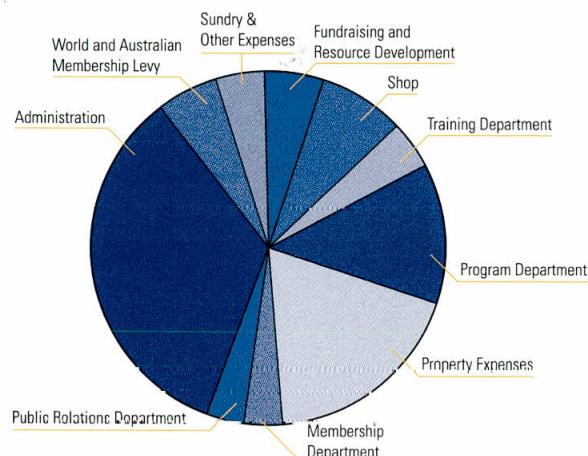
	1998 \$	1997 \$
OPERATING DEFICIT BEFORE OTHER INCOME	-177,208	-69,135
ADD ABNORMAL INCOME		
Deceased Estates	105,494	-
Grants	3,500	4,700
TOTAL OTHER INCOME	108,994	4,700
OPERATING DEFICIT AFTER OTHER INCOME	-68,214	-64,435
ACCUMULATED FUNDS OPENING BALANCE	1,808,201	1,872,626
	1,739,987	1,808,201
Less funds Allocated to Accounts Collected or Invested on Trust	105,494	-
ACCUMULATED FUNDS CARRIED FORWARD	1,634,493	1,808,201

The accompanying notes form part of these financial statements

Income 1997/1998



Expenses 1997/1998





Statement of Assets & Liabilities

AS AT 30 JUNE

	1998 \$	1997 \$
RESERVES		
Accounts Collected Or Invested on Trust - Nt 7	280,434	178,734
ACCUMULATED FUNDS	1,634,493	1,808,201
TOTAL FUNDS	1,914,927	1,986,935
Represented By:		
CURRENT ASSETS		
Cash	158,529	46,367
Receivables - Note 2	123,450	59,343
Investments - Note 3	902,896	816,781
Inventories	217,492	194,928
Prepaid Expenses	26,752	25,438
TOTAL CURRENT ASSETS	1,429,119	1,142,857
NON CURRENT ASSETS		
Property, Plant & Equipment (net) - Note 5	1,136,378	1,181,202
Building Pool Advances - Note 6	21,525	9,925
TOTAL NON-CURRENT ASSETS	1,157,903	1,191,127
TOTAL ASSETS	2,587,022	2,333,984
CURRENT LIABILITIES		
Building Pool Deposits At Call - Note 6	64,708	64,255
Creditors & Borrowings - Note 8	240,949	94,114
Prepaid Revenue	322,639	121,728
Provisions For Employee Entitlements	37,237	48,495
TOTAL CURRENT LIABILITIES	665,533	328,592
NON-CURRENT LIABILITIES		
Provisions For Employee Entitlements	6,562	18,457
TOTAL NON-CURRENT LIABILITIES	6,562	10,457
TOTAL LIABILITIES	672,095	347,049
NET ASSETS	1,914,927	1,986,935

The accompanying notes form part of these financial statements.

Cash Flow For The Year Ended 30 June

	1998 \$	1997 \$
CASH FLOWS FROM OPERATING ACTIVITIES		
Shop Sales	449,531	455,433
Less - Cost Of Sales	279,965	268,817
Gross Surplus	169,566	186,616
Less - Trading Expenses	101,744	111,581
Net Trading Surplus	67,822	75,035
Cash Inflows	1,311,166	1,012,494
Less - Cash Outflows	1,111,019	840,078
NET CASH PROVIDED BY OPERATING ACTIVITIES	267,969	247,451
CASH FLOW FROM INVESTING ACTIVITIES		
Building Pool Advances	-11,600	3,866
Cash Invested In Property Plant & Equipment	-54,751	-62,032
NET CASH USED IN INVESTING ACTIVITIES	-66,351	-58,166
CASH FLOWS FROM FINANCING ACTIVITIES		
Proceeds From Building Pool Deposits	453	-6,294
Proceeds From Amounts Collected Or Invested On Trust	-3,794	17,673
NET CASH PROVIDED BY FINANCING ACTIVITIES	-3,341	11,379
Net Increase In Cash & Short Term Deposits	198,277	200,664
Cash At The Beginning Of The Financial Year	863,148	662,484
CASH AT THE END OF THE FINANCIAL YEAR	1,061,425	863,148
ADJUSTMENTS TO RECONCILE NET DEFICIT TO NET CASH PROVIDED BY OPERATING ACTIVITIES		
Net Cash Provided By Operating Activities	267,969	247,451
Depreciation Of Property, Plant & Equipment	-99,575	-101,902
Decrease In Provision For Employee Leave	23,153	8,106
CHANGES IN ASSETS & LIABILITIES		
Increase In Inventories	22,564	28,144
Decrease In Receivables		-146,649
Increase In Receivables	64,107	-
Decrease In Creditors		9,975
Increase In Creditors	-146,835	-
Increase In Prepayments (Assets)	1,314	12,168
Increase In Prepayments (Liabilities)	-200,911	-121,728
OPERATING SURPLUS / DEFICIT	-68,214	-64,435



Notes to the Statements of Assets and Liabilities & Income & Expenditure as at 30 June

1. Summary of Accounting Policies

Financial Reporting Framework

The financial report is a general purpose financial report which has been prepared in accordance with applicable Accounting Standards, Urgent Issues Group Consensus Views, and complies with other requirements of the law.

Significant Accounting Policies

Accounting policies were selected and applied in a manner which ensures that the resultant financial information satisfies the concepts of relevance and reliability, thereby ensuring that the substance of the underlying transactions and other events is reported.

In addition to the accounting policies prescribed by applicable Accounting Standards and Urgent Issues Group Consensus Views, the following significant accounting policies have been adopted in the preparation and presentation of the financial report.

Change in Accounting Policies

Membership Numbers

1998	1997
11,589	11,752

Membership Subscriptions

Membership subscriptions for 1998 were considerably lower than prior years. This decrease is primarily due to the change in accounting policy brought about by the change in how members are invoiced. Income is recognised from a member when funds have been received and not from the date of invoice. From the date of receipt, the membership subscription is allocated over the next 12 months irrespective of the actual membership anniversary date.

It is the administrative records that match the membership subscription to the actual membership period.

Program and Training Fees

The income and expenditure of Training and Events for the prior year (1997) has been apportioned to the relevant accounts, where as previously profit or loss from these activities were netted off under the heading Proceeds from Training and Events. The end result is a more

comparable report of income and expenditure for these departments for the years 1997 and 1998.

Biscuits

Due to a change in biscuit supplier, the accounting treatment for biscuits has changed. In prior years Guides Victoria received a commission for the sale of biscuits. This was recorded as an income item. This year, however, Guides Victoria must purchase the biscuits and then on-sell them to members. The income item of Biscuits must be reduced by the expense item of Biscuit Purchases, to give a meaningful comparison between the years 1997 and 1998.

Inventories

Inventories are valued at the lower cost and net realisable value.

Fixed Assets

Russell Street land is reported at Executives' 1969 valuation which approximated market value at that date. All other fixed assets are stated at acquisition cost, less accumulated depreciation and are being depreciated over their estimated useful lives.

Fixed assets do not include halls and properties held by regions, divisions, districts or units in the name of Guides Victoria.

Depreciation

Depreciation is provided on property, plant and equipment including freehold buildings but excluding land. Depreciation is calculated on a diminishing value basis so as to write off the net cost of each asset over its expected useful life.

Depreciation is provided on asset classes as follows.

Freehold Buildings excluding Land	5%
Equipment	20%
Motor Vehicles	20%
Office Furniture & Fittings	10%
Plant and Equipment	5%



Accounting for Income & Expenditure

All major expenses have been recorded in the accounting records using the accrual method. Income from investments and other sources has been recorded using the accrual method.

Annual Leave Accrued & Provision for Long Service Leave

Annual leave and long service leave liability are provided for on the basis of the expected future cash outflows for services rendered to balance date. Entitlements expected to be settled within one year are shown as current on the balance sheet.

2. Receivables

	1998	1997
	\$	\$
Trade Debtors	94,227	29,105
Sundry Debtors	29,223	30,738
	123,450	59,343

3. Investments

Short Term Deposits	902,896	816,781
---------------------	---------	---------

4. Reconciliation of Cash

Cash On Hand	176	373
Cash At Bank	158,353	45,994
Short Term Deposits	902,896	816,781
	1,061,425	863,148

5. Property Plant & Equipment

Russell Street - land and buildings at cost	351,438	351,438
Less accumulated depreciation	-250,112	-240,819
Furniture and equipment at cost	388,793	365,179
Less accumulated depreciation	-246,804	-225,275
Motor vehicles at cost	113,832	105,832
Less accumulated depreciation	-74,587	-65,275
Guide Scout Sailing Centre at cost	64,812	64,812
Less accumulated depreciation	-22,610	-20,389
Campsites land and buildings at cost	1,160,544	1,146,438
Less accumulated depreciation	-423,952	-389,678
Fixtures, fittings and equipment at cost	212,209	203,178
Less accumulated depreciation	-137,185	-114,239
	1,136,378	1,181,202

6. Buildings Pool Deposits & Advances

Any excess of building pool deposits made by regions, districts, support groups and units with the Guides Centre over building pool advances is invested in interest bearing deposits with various financial institutions.

7. Amounts Collected or Invested on Trust

In previous years the Accounts Collected or Invested on Trust have been classified as a Current Liability. These have been re-classified as a reserve. The 1997 accounts have been re-stated to also effect this change.

TC Lothian Trust Fund	63,947	63,544
Coralie Caple Trust Fund	2,499	2,738
Blackburn Fund	108,494	112,452
Margaret Shaw Estate	105,494	-
	280,434	178,734



8. Creditors & Borrowings

Trade Creditors	8,581	25,490
Sundry Creditors	232,368	68,624
	240,949	94,114

9. Capital Commitments & Contingency Liabilities

There were no capital commitments or contingent liabilities in existence at 30 June 1998 (1997 nil).

10. Property Re-Valuations

Independent market valuations have been obtained for the properties owned by the Association. The valuations obtained were as follows.

		1998
	Carrying Value	Market Value
Britannia Park, Yarra Junction (June 97)	765	270,000
Camp Carnegie, Donvale (June 97)	47,500	650,000
Iluka, Shoreham (June 97)	29,775	700,000
Tapestry, Strathewen (June 97)	-	80,000
Guide Centre, Melbourne (February 98)	101,326	1,200,000
	837,918	2,900,000

The Executive Committee is satisfied that the recoverable amount of the properties is in excess of the current book value.

Guides

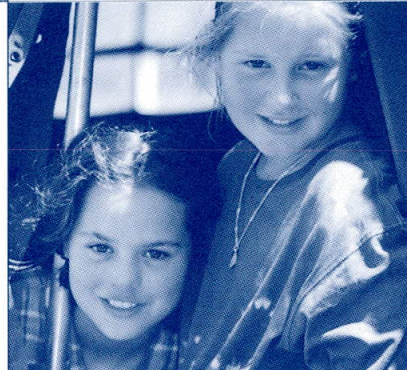
Tasmania

25 Kirksway Place
Battery Point TAS 7004
Tel: (03) 6223 6919
Fax: (03) 6224 3484

Guides

New South Wales

1 Buckingham Street
Surry Hills NSW 2010
PO Box K974
Haymarket NSW 1240
Tel: (02) 9698 3322
Fax: (02) 9690 1030



*Pictured above:
Byron Bay Muster
September 1996.*

*Design by
Run Run Run Design
Cover photography by
David Osborn*

Guides

Queensland

9 Butterfield Street
Herston QLD 4006
PO Box 739
Fortitude Valley QLD 4006
Tel: (07) 3252 3061
Fax: (07) 3252 4814
Email: guidesq@guidesaus.org.au

Guides

Western Australia Inc

107 Wellington Street
East Perth WA 6004
PO Box 6089 East Perth 6892
Tel: (08) 9325 2444
Fax: (08) 9421 1113

Guides Australia Inc

59 Buckingham Street
Surry Hills NSW 2010
PO Box 6 Strawberry Hills NSW
2012 Tel: (02) 9319 7206
Fax: (02) 9319 7453
Email: guides@guidesaus.org.au
Website:
<http://www.guidesaus.org.au>

Guides

Victoria

20 Russell Street
Melbourne VIC 3000
Tel: (03) 9654 7911
Fax: (03) 9650 2436

Guides

South Australia Inc.

278 South Terrace
Adelaide SA 5000
Tel: (08) 8223 2613
Fax: (08) 8224 0934

Guides

NT Inc.

55 Ross-Smith Avenue
Parap NT 0820
Tel: (08) 8981 3628
Fax: (08) 8941 1147

